Shelby-Liza Ndumbi

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My website: <https://shelby-liza.wixsite.com/blacksugar>

22 St Dennis Drive, Unit 9, Toronto, Ontario M3C 1E8

***Professional Summary***

Saying I like manual labor is an understatement because it’s something that gives me a lot more time to breathe while developing myself physically. I’m adapt in stations such as lifting, stoking, classifying shelves for customers, inventory. But I’ll be honest and inform you that the cashier position ISN’T my forte. However, I always do my best everywhere else.

Something else that’s even more enlightening about me is my admiration for literature. Not only to do I love and respect the world of storytelling, but I also live and breathe it every day. Writing is my biggest passion, dream and goal. A career as an author, selling my books, sharing my imagination and inner prowess with the world is what years of diligent work will amount to.

***Work History***

**Saint-Frère-André Catholic Secondary School** - **Volunteering**

Toronto, ON *09/2014 - 04/2018*

* Assisted BBQ setup with lifting heavy objects, setting up games, food and entertainment responsibilities.
* Volunteered with groups and organizations, including plantation to help with the removal of old and weltered plants for my community.
* Coordinated food, clothing and household items for disadvantaged individuals and families. (no hours gained)
* Assisted the elderly with knowledge of technology.
* Girl camp for a week at Glendon College for hours and activities

***Mastermind Toys***

Etobicoke, ON 04/11/2019 - 24/12/2019

* Door management: welcomed the customers, helped them find their items and carried out their purchases if necessary.
* Wrapper: the employee is stationed to wrap the costumers’ items in any wrapping paper requested.
* Inventory: unload and stock the incoming orders, report on any damages
* Cleaning: Sweeping the floors, moping, vacuuming the carpets

***Slam Wrestling (current)***

Freelancing — Senior Editor

* Interviewing wrestlers, podcasters, promoters, Tag Team partners
* Opinion pieces: Film reviews, profile stories
* Weekly commentary reports for multiple promotions (WWE, MLW...)
* Obituaries

***Skills***

* Positive
* Friendly
* Editing
* Proofreading
* Storyteller
* Packaging and wrapping
* Self-taught dancer
* Motivated team player
* Creative writer
* Self-taught visual artist
* Organizational
* Microsoft Word, PowerPoint
* Reliable strength
* Stock associate
* Customer service
* Conversational
* Professional
* Quality inspection (movies, books, dance)

***Education***

September 2012 - June 2018

**Saint-Frère-André Catholic Secondary School**

Toronto, ON

**Diploma**

* Graduated with 80%
* Awarded: certificate in Religion
* Awarded: French Collegian grant and one more
* Member of the female's basketball team in 2018

April 2019

**Centennial College - Story Arts Centre Campus**

Toronto, ON

**Associate of Arts**: Certificate in Art and Design Fundamentals Program

* Still Life
* Figure drawing
* Ink/pen

April 2022

**Centennial College – Story Arts Centre Campus**

Toronto, ON

Diploma in Journalism

* Editing
* Proofreading
* Interviewing experience
* Feature stories, reported/personal essays

***Language***

Fluent: French

Fluent: English